

Tech Tip Tuesday—March 5, 2019

Please note that below the announcements, there is a genuine Tech Tip buried in here. Don't miss it!

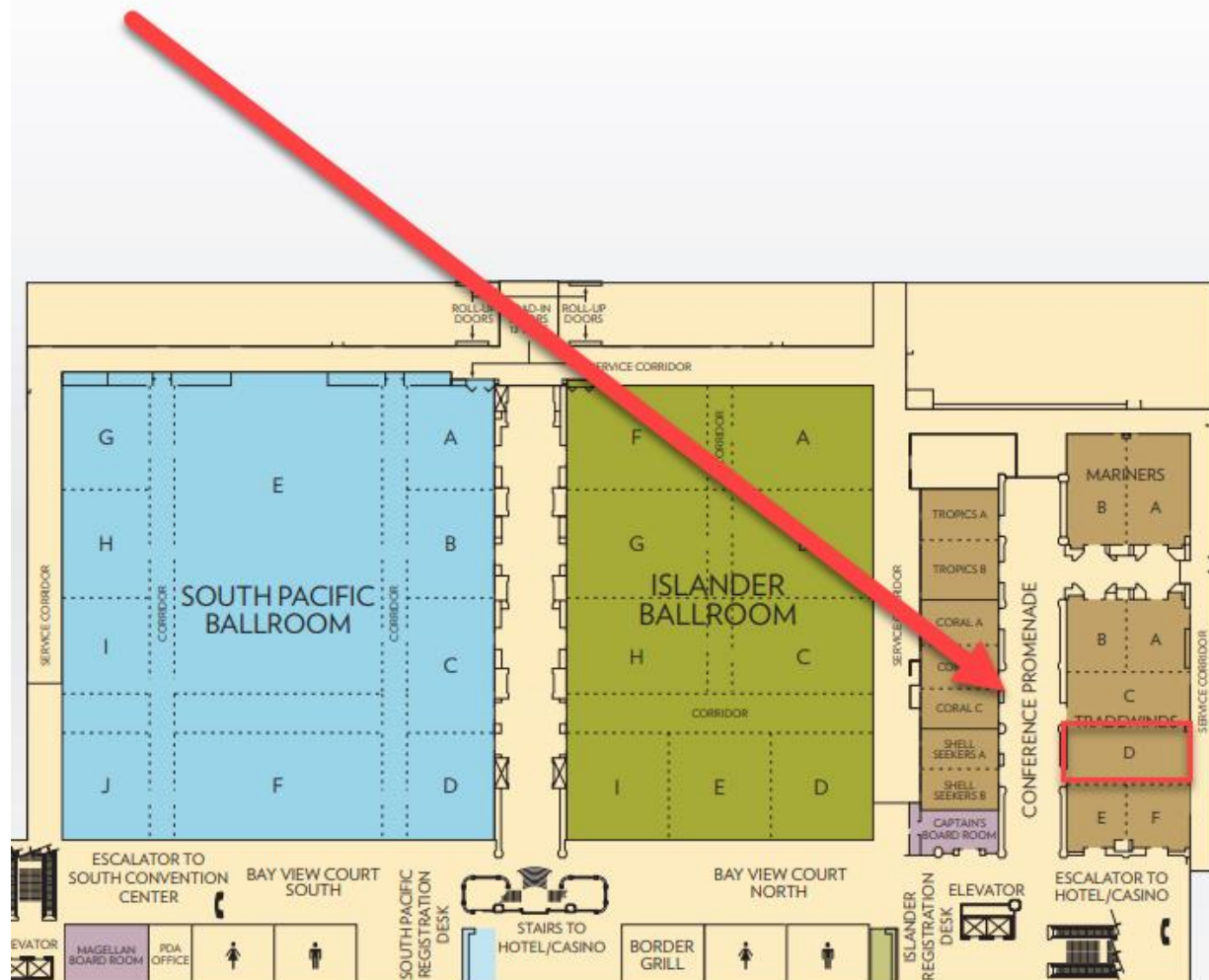
UPDATED LOCATION: LCT Las Vegas—Livery Coach User meeting (please RSVP)

No sooner did we announce the room for our upcoming user meeting last week then LCT moved us to a different room.

The time and day is the same (**Sunday, March 24, 2019 from 2:00pm to 4:00 pm**) but the location is now in **Mandalay Bay North Convention Center, Tradewinds D**. A map is below.

Thank you for all of you who has already sent in your RSVP's, and for those of you that haven't but are planning on attending, please RSVP to news@liverycoach.com.

NORTH CONVENTION CENTER



IMPORTANT - Google Maps Update

We want to thank all of you who have already obtained your Google Maps key and forwarded it to us. For those of you who haven't, we encourage you to do this soon, to avoid any interruption in any mapping services. For more information, please refer to the January 29 Tech Tip.

<http://www.liverycoach.com/TechTips/2019/2019%200129%20Google%20Maps%20update.pdf>

We will also be rolling out an update within the next two weeks that will change the mapping for chauffeur tracking to our new provider, MapBox. Once you receive the update, it will be important for all workstations to be updated (as the old mapping system will cease to work), so please encourage your team to click "Yes" when the Livery Coach update is presented.

Notes for specific Cities/Airports and specific Vehicle Types

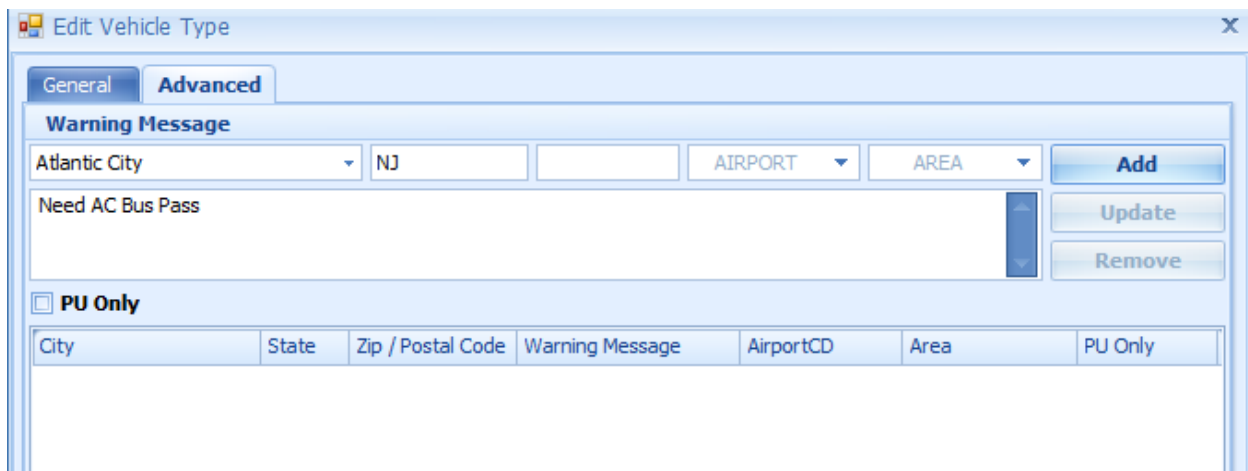
Sometimes there are situations where, when you send a particular vehicle type to a particular location, like a city or an airport, there are special considerations—things you have to remember.

For example, if you take a bus to Atlantic City, NJ, you need a special bus pass. To pickup (or even drop off) at certain airports you might need an airport sticker, but maybe it's not a local airport and it's expensive for the stickers, so you don't want to sticker your whole fleet.

You can set up Livery Coach to remind you of these situations when you assign a vehicle to a trip.

Simply navigate to Setup...Maintain...Vehicle Types List and Rate. Select the vehicle type for which you want to add a message, and then click on the Advanced tab.

Enter whatever combination of City/State/Zip, Airport, or Area that you need, type in the message you want to appear, and then click on Add. The entry will be added to the list below. (Note that you can indicate the message appear for Pickups only.) You can add as many rules as you like.



The screenshot shows a software window titled "Edit Vehicle Type" with a close button (X) in the top right corner. The window has two tabs: "General" and "Advanced", with "Advanced" selected. Under the "Advanced" tab, there is a section titled "Warning Message". This section contains a form with several input fields: "Atlantic City" (with a dropdown arrow), "NJ" (with a dropdown arrow), a blank field, "AIRPORT" (with a dropdown arrow), and "AREA" (with a dropdown arrow). To the right of these fields are three buttons: "Add", "Update", and "Remove". Below the "Warning Message" section is a checkbox labeled "PU Only" which is currently unchecked. Underneath the checkbox is a table with the following columns: "City", "State", "Zip / Postal Code", "Warning Message", "AirportCD", "Area", and "PU Only". The table is currently empty.

Edit Vehicle Type

General **Advanced**

Warning Message

Atlantic City AIRPORT AREA **Add**

PU Only

City	State	Zip / Postal Code	Warning Message	AirportCD	Area	PU Only
Atlantic City	NJ		Need AC Bus Pass			No

Now, when you attempt to assign the vehicle to a qualified trip (in the example, a Coach Bus to an Atlantic City trip), the reminder will pop up.

Special Reservation Notes

Warning Message

Need AC Bus Pass